



***AGRICULTURAL COST SHARE PROGRAM APPLICATION/CONTRACT FY 2024***

**Please read each item and initial that you are in agreement with and understand the rules and regulations associated with the Socorro SWCD Cost Share Program.**

1. Cost share is available on private land only with water rights only. If you have leased water for a minimum of ten years from date of cost share application, you must submit your water lease agreement with this application. \_\_\_\_
2. All property owners within the Socorro SWCD boundary are eligible for the program. To be eligible for this program, a landowner must be current on their property tax. A copy of the property tax bill from the Socorro County Treasurer for the property that the project will occur on is required to be eligible for cost share and must accompany this application. The property tax bill must show that the cost share applicant owns the land and is being assessed for the Socorro SWCD. If you lease the land, then the lease agreement/letter from landowner must accompany this application as well as the property tax bill. \_\_\_\_
3. All practices shall be based on the fiscal year from July 1 through June 30. Applications are considered on a first come, first served basis. Applicants who received cost share in the previous fiscal year will be considered on a case-by-case basis. \_\_\_\_
4. Cost share for agricultural projects shall be a 50-50 share. The maximum paid will be \$6,000, as funding permits. Payment will also be limited to standard costs, where applicable. Estimated payment will be determined before the project is started and will be discussed with the landowner. Prior to payment, the District board will review all paid receipts from the project. Payment shall be half of the actual cost, or half of the standard cost, whichever is less. \_\_\_\_
5. Approval is subject to project feasibility determination by Socorro SWCD staff. If the project is not feasible, the approval will be cancelled, and no cost share will be paid. \_\_\_\_
6. Projects must be completed within sixty days from time of approval or by June 1, 2024, whichever comes first. Extensions will NOT be granted. \_\_\_\_
7. A full detailed accounting of all expenses with paid receipts (copies are fine) must be submitted with project completion notification. If landowner submits receipts rather than a contractor's invoice, this must include a summary page including all charges and their explanations. Cost share is not paid on gross receipts tax. If gross receipts tax is not itemized on the receipts provided, it will be assumed to be included and removed for calculations. The Socorro SWCD will not pay a landowner's contractor directly. \_\_\_\_
8. All cost share recipients who receive more than \$600 per calendar year will receive a Misc. 1099 form for tax purposes in January. The Socorro SWCD files the Misc. 1099s with the Internal Revenue Service. The applicant must submit a US Department of Treasury Internal Revenue Service Form W-9 with their application. The W-9 is attached to this application. \_\_\_\_
9. Application will be denied if applicant has a USDA Natural Resources Conservation Service (NRCS) EQIP application or contract on the same practice on the same tract of land. \_\_\_\_
10. All completed practices must be maintained for a period of 10 years or a full refund of cost share will be required. \_\_\_\_



**Socorro Soil & Water Conservation District**  
**103 Francisco de Avondo, Socorro, NM 87801 (575) 838-0078**

11. Land leveling must move at least 100 cubic yards per acre to qualify for assistance. Land leveling **MUST** be done using an agricultural laser leveling/GPS system. Cost share does not include seed, planting or dirt waste for roads/house pads or removal. \_\_\_\_
12. If you are applying for a new Middle Rio Grande Conservancy District delivery ditch turnout, you must file an application and pay the application fee at the Middle Rio Grande Conservancy District office. The Middle Rio Grande Conservancy District will then survey and prepare a bill for you for the new turnout installation. You will have to pay for the installation prior to the Middle Rio Grande Conservancy District actually installing the turnout. A copy of the application and receipt for the fee, as well as a copy of the installation cost and receipt of payment to the Middle Rio Grande Conservancy District are required prior to approval for cost share assistance from the Socorro SWCD. Installation of the turnout must be completed within sixty days of approval for cost share assistance. Applications submitted to the Middle Rio Grande Conservancy District after November 1 will more than likely not be installed during the off season and thus you will not receive cost share assistance from the Socorro SWCD. \_\_\_\_
13. Brush management practices next to archeological sites registered with the New Mexico State Historic Preservation Office will require consultation with that office prior to application for cost share assistance. \_\_\_\_
14. Irrigation wells and residential wells are not eligible for cost share assistance. \_\_\_\_
15. If you do not complete your project within the sixty-day time limit, your project will be cancelled, and you will be excluded from eligibility for cost share for the remainder of the fiscal year and the next fiscal year. \_\_\_\_

Socorro SWCD



**Sequence of Events:**

1. Landowner contacts Socorro SWCD to schedule a meeting and a survey.
2. Landowner reviews design parameters and cost estimates after design is complete.
3. Landowner selects a contractor that can complete the job within the time parameters.
4. Landowner fills out application and W-9, then submits to Socorro SWCD with a copy of the property tax bill from the Socorro County Treasurer's Office.
5. Cost share application is approved in the next regularly scheduled board meeting (2<sup>nd</sup> Monday each month).
6. Following approval, work begins on project.
7. Landowner calls Socorro SWCD when work is complete and ready for inspection. For land leveling, do not irrigate or plant your land prior to checkout.
8. Landowner submits copies of invoice(s).
9. Cost share check to landowner is issued at next regular Board meeting and mailed.

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Applicant's Name (Please print legibly)

\_\_\_\_\_

Mailing Address	City	State	Zip
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Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

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Proposed Project	Location	Acres
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Do you currently have a NRCS EQIP application or contract on this tract of land and practice?  
 Yes or No

- Property Tax Bill Attached
- W-9 Attached
- Water Lease Agreement Attached (if applicable)
- Property Lease Agreement Attached (if applicable)

I have read this application, and I understand and agree to all of the contract terms listed. I understand that I am applying for cost share assistance from the Socorro Soil & Water Conservation District; that I will complete my project in sixty days from date of approval; that my project is in no way part of an NRCS EQIP application or contract.

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Applicant's Signature	Application Date
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SSWCD Supervisor Signature	Approval Date
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