



**Present:** Chris Lopez, Lencho Vega, Jimmy Sanchez, Vernon Leseberg, Will Kolbenschlag, Nyleen Troxel Stowe, Dani Rivera, Gabby Coughlin (MRGCD), Stan Towner (NRCS), Dusty Glidewell (NRCS) and Della Vega.

The **meeting** was called to order at 12:15 pm by Vice-chairman Chris Lopez.

The **agenda** passed on a motion by James Sanchez and second by Vernon Leseberg.

The **August 15, 2022 minutes** passed on a motion by James Sanchez and second by Lencho Vega..

**Items:**

**Financial:**

**Treasurer's Report and Voucher Payments:** See attachments. This was approved as presented on a motion by James Sanchez and second by Lencho Vega.

**DFA LGBMS Security Access Form:** This is a yearly form that must be approved for Nyleen Troxel Stowe to have access and submit budget data in the Department of Finance and Administration Local Government Budget Management System. This was approved and signed on a motion by James Sanchez and second by Lencho Vega.

**FY 2023 Budget Approved:** The Department of Finance and Administration approved the budget for FY 2023. See attachment.

**FY 2022 Audit Contract:** The Office of the State Auditor approved the contract with Baldwin Accounting and Consulting, LLC. See attachment. Nyleen has delivered the box of financial records to the company.

**NMDA Memo of Agreement Healthy Soils for Spur Lake Cattle Company:** The Socorro SWCD is the fiscal agent for this agreement. We will be receiving \$2,462.50 in admin and travel for this project. See attachment.

**First State Bank Letter Requesting Credit Card for New Employee:** This letter was approved on a motion by James Sanchez and second by Vernon Leseberg. See attachment.

**New Office Building Contract with WestCon Commercial Industries:** Draft contract was sent out to the board for review prior to the meeting. This contract passed on a motion by Lencho Vega and second by James Sanchez. See attachment.

**NMACD Meeting Nov 7-9:** No Board members can attend at this time.

**Cost Share:** Updated spreadsheet attached. No applications this month. See attachment.

**Employee Policy:** This was updated to remove the sections regarding sharing equipment and office space with the NRCS. This was approved on a motion by James Sanchez and second by Vernon Leseberg. See attachment.

**NMDA Report:** See attachment

**MRGCD Report:** Gabby Coughlin gave the report. MRGCD has received Water Trust Board funding to concrete the first part of the Socorro Main. They have hired Wilson and Company to survey and design the entire project and this will give them an idea how much additional funding will be required to concrete the entire length of the project. She is working on a project with the NM Game and Fish Department at Bernardo. This is Healthy Soils funding.



Socorro Soil & Water Conservation District  
103 Francisco de Avondo, Socorro, NM 87801  
September 12, 2022, 12:00 PM

**Adjourn:** Meeting concluded at 1:03 pm.

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Chairman

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Date