



Socorro Soil & Water Conservation District
103 Francisco de Avondo
Socorro, NM 87801

Natural Resource Specialist

The work site is the office of the Socorro Soil and Water Conservation District, 103 Francisco de Avondo, Socorro, NM. This position provides support and field work for the conservation programs of the Socorro Soil and Water Conservation District. Working hours are 40 hours per week and are flexible due to program and cooperator needs, weather conditions, site access etc. The general schedule is 6AM-4PM, Monday through Thursday.

Desired Qualifications

1. Excellent communication skills (both oral and written), ability to form and maintain positive cooperative partnerships with a number of governmental agencies, non-profits and private industry.
2. Good organizational skills and ability to prioritize, problem solve, and multi-task in a fast paced, variable work environment.
3. The ability to work without direct supervision, often in remote and difficult to access locations.
4. Knowledge of computer operations and procedures and familiarity with Word, Excel, PowerPoint, and related software. Experience with ArcGIS or other mapping software is a plus.
5. Familiarity with surveying principles as related to flood irrigation farming is also a plus, as is knowledge of basic farming techniques.

Duties will include, but are not limited to the following:

This position will be responsible for working with the district managers and performing support functions for our Agricultural Cost Share Program, Residential Cost Share Program, and BLM Noxious Weed Treatment Program.

1. Assist the district managers with all aspects of the cost share program, including meeting with landowners, developing a plan for on-farm irrigation systems, performing elevation surveys using GPS based survey equipment, designing for land leveling, concrete ditch and irrigation pipeline installation, performing checkout procedures on cost share projects and completing paperwork for payment.
2. Meet with landowners interested in Salt cedar/invasive tree infestations. Discuss treatment methods, herbicides, restoration plans, etc. Aid in



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development of plans for landowners willing to participate in the Lower Rio Grande Salt Cedar Control Project. GPS treatment area(s).

3. Assist district managers with contract management. Work with contractors to ensure successful completion of work.
4. Meet with and design urban drip irrigation systems for private landowners participating in the Socorro SWCD cost share program.
5. Locate and treat noxious weed infestations within the boundaries of the BLM Socorro Field Office. Record pertinent data to complete a spray report following each treatment and create maps showing the treatment area.
6. Perform basic vehicle maintenance and grounds maintenance.
7. Attend monthly Socorro SWCD Board meeting
8. Perform other duties assigned by the Socorro SWCD.

Position Requirements (can be learned on-the-job other than #4)

1. Employee will be qualified to recognize native plants in the area and be able to identify the noxious weeds on the Socorro County Noxious Weed List.
2. Employee will operate GPS unit and process data..
3. Employee will pass applicable NMDA course in pest Management and obtain the proper Pest Applicators Licenses as determined by the Socorro SWCD Board. License will be obtained as soon as possible after hire.
4. Employee must have a valid NM driver's license.

Employment Conditions

1. Position is a full-time position. Employee will work a 40-hour week. Benefits include sick leave, annual leave, NM State Employees health insurance paid 70% by the employer, required enrollment in the Public Employees Retirement Association (PERA)-recognized as one of the best in the country, optional PERA SmartSave 457b retirement account, flexible schedule, relaxed work environment.
2. Noxious weed control will be performed within the scope of the Socorro/Catron County Noxious Plant Control Program. All applicable guidelines for pesticide application will be strictly followed. Applicant will be required to obtain a New Mexico Public Applicators License within 60 days of hire. The license must be maintained each year with continuing education units. The Socorro SWCD will pay for the necessary CEU class.



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3. Applicant must have a valid and unencumbered New Mexico Driver's License at the time of application and must be able to be added to the SWCD's insurance policy. The license must be maintained throughout the employment period. The Socorro SWCD provides vehicles for use on the job.

PHYSICAL DEMANDS:

1. Work involves driving long distances in remote areas, towing trailers, walking, standing, lifting, bending, carrying a backpack sprayer, driving an ATV, spraying weeds with ATV, digging, and outdoor field work during all twelve months of the year and potentially in adverse conditions. Equipment that may be used include chainsaws, weed eaters, pressure washers, water pumps, etc.

Pay is commensurate with experience.

30 Day Probation Period



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Application for Natural Resource Specialist

The Socorro Soil & Water Conservation District (SWCD) is an Equal Opportunity Employer. The SWCD is dedicated to a policy of non-discrimination in employment on any basis including race, creed, color, age, sex, religion, or national origin.

Please answer the following as completely as possible:

General Information: Date of application: _____

Name: _____

Address: _____
Street City State Zip

Telephone: _____

Citizen of U.S.? _____

Have you ever been convicted of a felony or DWI? _____

Please provide a copy of your State of New Mexico Public Motor Vehicle Record from the State of New Mexico-Motor Vehicle Division with your application.

Date you can begin: _____ Salary/Hour Desired: _____

Current Employer: _____

May we inquire with present employer? _____

References: List three personal references that are not related to you. Do not include the names of the past supervisors shown on the previous list.

1. Name: _____
Address: _____
Telephone: _____

2. Name: _____
Address: _____
Telephone: _____

3. Name: _____
Address: _____
Telephone: _____



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I certify that all statements made in this application are true, complete, and correct to the best of my knowledge and belief and are made in good faith. I understand that false or misrepresentative answers may be grounds for considering me ineligible for employment.

Signature: _____

Email application, resume, a copy of your State of New Mexico Public Motor Vehicle Record from the State of New Mexico-Motor Vehicle Division and Cover Letter to nyleen@socorroswcd.org.